



# APPLICATION FOR EMPLOYMENT

Date \_\_\_\_\_

## **PERSONAL INFORMATION**

First Name \_\_\_\_\_ Middle Name \_\_\_\_\_ Last Name \_\_\_\_\_

Phone Number \_\_\_\_\_ Email Address \_\_\_\_\_

Street Address \_\_\_\_\_ City, State, Zip \_\_\_\_\_

Are you eligible to work in the United States? Yes \_\_\_\_\_ No \_\_\_\_\_

If under age 18, do you have an employment/age certificate? Yes \_\_\_\_\_ No \_\_\_\_\_

Have you ever been convicted of or pleaded guilty to a felony in the past 5 years?

Yes \_\_\_\_\_ No \_\_\_\_\_ If yes, Explain \_\_\_\_\_

## **POSITION**

Position Applying for \_\_\_\_\_ Desired Pay Rate \_\_\_\_\_

Hours/Week Desired \_\_\_\_\_ What date are you available to start? \_\_\_\_\_

## **AVAILABILITY**

Monday \_\_\_\_\_ Hours Available: from \_\_\_\_\_ to \_\_\_\_\_

Tuesday \_\_\_\_\_ Hours Available: from \_\_\_\_\_ to \_\_\_\_\_

Wednesday \_\_\_\_\_ Hours Available: from \_\_\_\_\_ to \_\_\_\_\_

Thursday \_\_\_\_\_ Hours Available: from \_\_\_\_\_ to \_\_\_\_\_

Friday \_\_\_\_\_ Hours Available: from \_\_\_\_\_ to \_\_\_\_\_

Saturday \_\_\_\_\_ Hours Available: from \_\_\_\_\_ to \_\_\_\_\_

Sunday \_\_\_\_\_ Hours Available: from \_\_\_\_\_ to \_\_\_\_\_

## **EDUCATION**

School	Degree	Address	Phone

## **SKILLS/QUALIFICATIONS**

Licenses, Degrees, Training, Certifications, Awards

\_\_\_\_\_

\_\_\_\_\_

## **EMPLOYMENT HISTORY**

### **PRESENT OR LAST EMPLOYER**

Employer: \_\_\_\_\_ Title: \_\_\_\_\_ Pay Rate: \_\_\_\_\_ Dates: \_\_\_\_\_

Address: \_\_\_\_\_

Supervisor: \_\_\_\_\_ Supervisor's Email: \_\_\_\_\_ Phone \_\_\_\_\_

Responsibilities: \_\_\_\_\_

Reason for Leaving: \_\_\_\_\_

**PREVIOUS EMPLOYER**

Employer: \_\_\_\_\_ Title: \_\_\_\_\_ Pay Rate: \_\_\_\_\_ Dates: \_\_\_\_\_

Address: \_\_\_\_\_

Supervisor: \_\_\_\_\_ Supervisor's Email: \_\_\_\_\_ Phone \_\_\_\_\_

Responsibilities: \_\_\_\_\_

Reason for Leaving: \_\_\_\_\_

**PREVIOUS EMPLOYER**

Employer: \_\_\_\_\_ Title: \_\_\_\_\_ Pay Rate: \_\_\_\_\_ Dates: \_\_\_\_\_

Address: \_\_\_\_\_

Supervisor: \_\_\_\_\_ Supervisor's Email: \_\_\_\_\_ Phone \_\_\_\_\_

Responsibilities: \_\_\_\_\_

Reason for Leaving: \_\_\_\_\_

**REFERENCES**

Name	Address	Phone Number
_____	_____	_____
_____	_____	_____
_____	_____	_____

**PLEASE READ THE FOLLOWING BEFORE SIGNING:**

**IN MAKING THIS APPLICATION FOR EMPLOYMENT, I CERTIFY THAT THE STATEMENTS I HAVE MADE ARE TRUE, COMPLETE AND CORRECT AND I AGREE THAT ANY WILLFULLY FALSE STATEMENTS OR MISREPRESENTATIONS HEREIN, WHENEVER DISCERNED, ARE JUST CAUSE FOR CELSIUS TANNERY EITHER TO REFUSE OR TO TERMINATE MY EMPLOYMENT. FURTHER, I AUTHORIZE ANY SCHOOL OR FORMER EMPLOYER TO DISCLOSE TO CELSIUS TANNERY UPON REQUEST ANY INFORMATION THEY MAY HAVE AS TO MY RECORD, PERFORMANCE, AND ATTENDANCE AND WILL HOLD SUCH SCHOOLS AND EMPLOYERS HARMLESS FOR SUCH DISCLOSURE. I AGREE TO TAKE A DRUG SCREENING AND/OR POLYGRAPH TEST IF REQUIRED TO, FOLLOWING AN OFFER OF EMPLOYMENT. I UNDERSTAND THAT THIS APPLICATION BECOMES VOID AFTER 30 DAYS UNLESS RENEWED PERSONALLY OR IN WRITING BY MYSELF. I HAVE READ, UNDERSTAND, AND SUBSCRIBE TO THIS CERTIFICATION AND AGREEMENT.**

**IN CONSIDERATION OF MY EMPLOYMENT, I AGREE TO CONFORM TO THE RULES AND REGULATIONS OF CELSIUS TANNERY. I ALSO AGREE THAT MY EMPLOYMENT AND COMPENSATION CAN BE TERMINATED, WITH OR WITHOUT CAUSE AND WITH OR WITHOUT NOTICE, AT ANY TIME, AT MY OPTION OR AT THE OPTION OF CELSIUS TANNERY. I UNDERSTAND THAT A POLYGRAPH OR DRUG SCREENING TEST MAY BE REQUIRED OF ME AT ANY TIME DURING MY EMPLOYMENT WITH CELSIUS TANNERY. I UNDERSTAND THAT NO EMPLOYEE OR REPRESENTATIVE OF CELSIUS TANNERY HAS ANY AUTHORITY TO ENTER INTO ANY AGREEMENT GUARANTEEING MY EMPLOYMENT FOR ANY SPECIFIED PERIOD OF TIME, NOR TO MAKE ANY AGREEMENT CONTRARY TO THE FOREGOING.**

**SIGNED:** \_\_\_\_\_ **DATE:** \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_

AN EQUAL OPPORTUNITY EMPLOYER